

DISPERSAL POLICY

1. Purpose of the policy

1.1 The management of One Vyner Street Limited recognises the need for a comprehensive and considered dispersal policy in order to avoid potential disorder and disturbance at the end of the evening. The following policy outlines the steps that the management of One Vyner Street Limited put together to minimise the potential risk and ensure a safe, orderly and quiet egress by the customers.

1.2 The management of One Vyner Street Limited recognises the importance of clearing the immediate vicinity of the licensed premises at the end of an event making sure that all our customers leave without causing disturbance or any other disorder.

2. Responsibilities

2.1 The Duty Manager will ensure that this policy is adhered inside the premises and in the vicinity of the premises.

2.2 The Duty Manager will be on duty to supervise the dispersal at the end of the night along with key staff.

2.3 The management will constantly monitor the implementation of this dispersal policy, a log will be kept to identify any weaknesses and recommendations in regards to future training or implementation requirements.

2.4 Any person identified as not conforming to the dispersal policy's or not following instructions will not be allowed entry to the venue in future and this will be entered in the incident log.

3. Policy

- 3.1 Customers are forbidden from taking alcohol or glassware off the premises. This will be indicated by both clear signage near relevant exits and staff announcements.

Customers will be asked to leave the venue in a quiet and responsible fashion. This will be indicated by both clear signage near relevant exits.
- 3.2 Customers will be encouraged to wait inside for a taxi (if required), and offered water while waiting.
- 3.3 Customers will be encouraged to leave gradually over the course of the permitted drinking up period and not herded out when licensable activity ceases. Any customers found loitering outside the premises will be asked politely to leave quietly.
- 3.4 During the whole time of dispersal of customers from the vicinity key staff in will patrol the immediate areas of the premises. This will be done to ensure that a swift and efficient dispersal of the area to ensure that local residents are not disturbed
- 3.5 Signs will be displayed at the exit to remind patrons to use the bathroom facilities before they leave the venue.
- 3.6 Details of public transport and taxi services will be available to customers, either with signage or by the availability of leaflets, business cards, maps etc.
- 3.7 Notices will be displayed within the immediate area asking customers to respect the neighbours and to disperse from the area.
- 3.8 Local residents are aware of the Duty Manager contact number and email address to contact with any issues this will be displayed at the front of the premises.
- 3.9 If staff are required to contact the authorities, all incidents will be logged in accordance with the venue's policies and the terms of its licence.
- 3.10 Any customer not adhering to the instructions of the key staff member will be refused entry to the venue in future.

3.11 All Staff will receive training with regards to this policy which will be fully documented.

The Management of One Vyner Street Limited

Signed

DESIGNATED PREMISES SUPERVISOR

Print name.....

PREMISES LICENCE HOLDER

Print name

Dated

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